



# STEPS PROFESSIONAL DEVELOPMENT COURSE BOOK ORDER FORM

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**STEPS PROFESSIONAL DEVELOPMENT**  
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**Website:** www.stepspd.com

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Please attach this form to your Purchase Order and allow **10 business days** for delivery.  
Orders placed within 10 days of your course date are NOT guaranteed for on time delivery and may incur freight charges.

## Tactical Teaching Course Books

TITLE	ISBN	UNIT PRICE	FIRM QTY	\$ COST
<b>Tactical Teaching: Speaking and Listening</b>				
<i>Getting More Bang for Your Blah – Promoting Effective Listening Course Book</i>	978-1-921321-00-9	<b>\$39.50</b>		
<i>Harnessing Hot Air – Making Student Talk Work Course Book</i>	978-1-921321-01-6	<b>\$39.50</b>		
<i>Notemaking and Notetaking – The Power Platform of Speaking and Listening Course Book</i>	978-1-921321-02-3	<b>\$39.50</b>		
Tactical Teaching SPEAKING AND LISTENING Wallet (free if all 3 S&L CB are ordered)		\$6.00		
<b>Tactical Teaching: Thinking</b>				
<i>Why Is It So? Stimulating Critical Thinking Course Book</i>	978-1-921321-03-0	<b>\$39.50</b>		
<i>Looking Outside the Box: Encouraging Creative Thinking Course Book</i>	978-1-921321-04-7	<b>\$39.50</b>		
<i>Mirror to the Mind: Developing Metacognition Course Book</i>	978-1-921321-05-4	<b>\$39.50</b>		
Tactical Teaching THINKING Wallet (free if all 3 Thinking CB are ordered)		\$6.00		
<b>Tactical Teaching: Reading</b>				
<i>How to Help Students Use Reading Processes</i>	978-1-921321-35-1	<b>\$39.50</b>		
<i>How to Make Reading Strategies Visible</i>	978-1-921321-36-8	<b>\$39.50</b>		
<i>How to Build Text Form Knowledge</i>	978-1-921321-37-5	<b>\$39.50</b>		
Tactical Teaching READING Wallet (free if all 3 Reading CB are ordered)		\$6.00		

\* **Quoted Prices include GST.**

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Add Postage  
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Fax the completed forms to:  
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**Terms and Conditions of Purchase**

- ◆ All Prices include GST.
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- ◆ We will endeavour to deliver goods ordered by you, and which we have agreed to supply, to your premises, or such other address as agreed, as soon as is reasonably practicable. Delivery will be at our cost within Australia, unless otherwise agreed in writing.
- ◆ Course Books are not returnable for credit.
- ◆ Payment required within 30 days of invoice date.
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**Please see STEPS website for full terms and conditions of sale [www.stepspd.com](http://www.stepspd.com)**